

Zoning Recodification Working Group (ZRWG)
October 6, 2016
Arlington Town Hall, First Floor Conference Room
8:00-9:00am

Attendees: Steve Revilak, Town Meeting Member; Charles Kalaskas, MPIC; Ralph Willmer, MPIC; Laura Wiener, Planning; Nancy Flynn-Barvick, at-large; Cathy Garnett, Conservation Commission; Adam Chapdelaine, Town Manager; Jenny Raitt, Planning

When conducting outreach and considering the timeline for recodification, the ZRWG discussed the following issues:

- We should explain what the process is and what the process isn't
- We should hold an introductory meeting
- We should have a website that is populated with information about the process and materials
- There should be a clear differentiation between the work of the Zoning Recodification Working Group (ZRWG) and Residential Study Group (RSG) - Need for consistent message
- We might hold a special meeting for Town Meeting Members (TMMs)
- Meetings should be neighborhood-based to provide answers in smaller group format
- Process should be modeled after Master Plan process, including holding meetings at schools
- We should engage ACMi – Nancy is on the ACMi Board. Jenny and Nancy will follow-up
- Research what other communities have done for outreach; maybe model SomerVision process
- The Inner Core Committee is having a meeting on 10/19/16 at 9:00 a.m. in the Lyons Hearing Room to discuss zoning recodification
- What are the key issues?
 - It's important to know the perspective of the Building Inspector.
 - The most time-consuming issues are from neighborhoods and the commercial districts.
- We should continually be describing the group's efforts to various town boards and committees and in local newspapers
- Name of group is esoteric and so is zoning. We should rebrand the title of this Working Group and talk about modernization of the zoning bylaw.
- Who are the target groups?
 - Developers, builders, homeowners, Realtor groups, TMMs, Greater Boston Real Estate Board.
 - Targeted mailing prior to town meeting.
- Consultant process:
 - Interview will be held in late October / early November. Ralph & Charlie will participate.
- The next group meeting will be on November 3, 2016. Jenny will let the group know which consultant submitted proposals.